



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email:procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**

Name of Owner/Corporation/Cooperative/Agency: \_\_\_\_\_ QUOTATION NO.: 1388  
 DATE: OCT 17 2024  
 Name of Business: \_\_\_\_\_ P.R. NO.: 780,972,1060,1099,1075,1122  
 Address: \_\_\_\_\_ ABC: P 975.953.76  
 Email Address: \_\_\_\_\_ Telephone No: \_\_\_\_\_ FUND SOURCE : IGI

**College/Dept./Office: UBA, DENTAL, NSTP & MEDICAL**

Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>A. REPAIR OF THE COMFORT ROOM AT MARKETING CENTER</b>						<b>P 660,035.00</b>		
<b>Construction Materials</b>						<b>P 645,970.00</b>		
1	820	pc/s	CHB 4"x8"x16"			16,400.00		
2	8	cu.m	Crushed Sand			12,000.00		
3	6	cu.m	Fine Sand			9,000.00		
4	3	cu.m	Crushed Gravel 3/4"			4,500.00		
5	120	bag/s	Portland Cement			36,000.00		
6	80	pc/s	Steel Bars 10mm x 6m			32,000.00		
7	10	kg/s	Tie wires #16			1,800.00		
8	420	pc/s	Wall Tiles (light marble design) 12"x24"			67,200.00		
9	230	pc/s	Floor Tiles (dirty white) 16"x16"			18,400.00		
10	4	unit	Toilet Bowl with Complete fittings, standard size, white, one piece			56,000.00		
11	4	unit	Stainless steel sink with complete fittings, single bowl, top mount 16 gauge 21"x17"x6"			48,000.00		
12	4	unit	Hand Dryer (black) 12 volts, 650-1800 w, touch free sensor, 28x28x28 cm, 2.7 kg			32,000.00		
13	4	unit	Hand held bidet sprayer stainless metal GI 1/2 nossle 28" tube length			4,560.00		
14	4	unit	Tissue holder with phone rack shelf, 18cm x9.2cmx7 cm stainless steel wall mounted			1,400.00		
15	6	unit	Stainless Tube, 1 1/2", 1.2mm thick, 12' long			19,200.00		
16	8	pc/s	flat sheet stainless 1.2mmx4'x8'			36,000.00		
17	20	pc/s	Square tube stainless 1.2mmx 1 1/2"x1 1/2"x12'			36,000.00		
18	40	pc/s	Stainless steel welding electrodes 3.2mm			880.00		
19	4	pc/s	Stainless steel floor drains 4"x4"			1,000.00		
20	15	pc/s	Buffing disc 4"			300.00		

Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
21	9	pc/s	Pre-painted CGI (green) .6mmx12'			10,800.00		
22	9	pc/s	Pre-painted CGI (green) .6mmx10'			8,820.00		
23	4	pc/s	Pre-painted standard Flushing (GI Green) .6mm			2,800.00		
24	6	pc/s	Pre-painted GI flatsheet .6mm (4'x8') (green)			5,880.00		
25	6	pc/s	Lumber 1"x10"x12' S4S			4,500.00		
26	3	pc/s	Lumber 2"x8"x12' S4S			2,880.00		
27	18	pc/s	Lumber 2"x6"x12' S4S			12,960.00		
28	36	pc/s	Lumber 2"x3"x12' S4S			12,960.00		
29	15	kg/s	Twisted umbrella nails 2"			2,250.00		
30	2	unit	Aluminum framed awning window 1'x12'			30,000.00		
31	2	unit	Solid wood panel door with 2"x16" wood door jamb 36"x7'			18,000.00		
32	60	pc/s	V joint ceiling PVC Panels (white oak) 1/4"x10"x10'			33,000.00		
33	14	pc/s	PVC J clip (white oak)			4,200.00		
34	14	pc/s	PVC H connector (white oak)			4,200.00		
35	60	pc/s	Metal furring .5mmx5meters			10,800.00		
36	16	pc/s	Wall Angle .5mmx3 meters			1,920.00		
37	38	pc/s	C channel .7mmx5meters			6,460.00		
38	150	pc/s	W clip metal			1,800.00		
39	2	Box	Blind rivets 5/32"x1/2"			800.00		
40	2	Box	Blind rivets 5/32"x3/4"			800.00		
41	15	pc/s	Metal drillbit 1/4"			1,350.00		
42	15	pc/s	Masonry drillbit 1/4"			1,425.00		
43	15	pc/s	Metal drillbit 3/16"			1,350.00		
44	15	pc/s	Masonry drillbit 3/16"			1,425.00		
45	15	pc/s	Metal cutting disc 4" dia			750.00		
46	3	unit	Ceramic urinals with complete fittings, angular wall mounted, manual flush, white, 18"11"x27"			24,000.00		
47	20	pc/s	PVC Elbow 3" 90°			3,600.00		
48	8	pc/s	Roof flashing, pre-painted			3,600.00		
			<b>Electrical Materials</b>			<b>P 14,065.00</b>		
49	10	set/s	T8 long LED Lamp/Single ended type			4,700.00		
50	2	set/s	T8x2 LED Lamp/ Single ended type			2,760.00		
51	8	pc/s	PVC amco box			520.00		
52	1	pair/s	15A circuit breaker elements			580.00		
53	9	pc/s	PVC Pipe 1/2"x10'			1,125.00		
54	1	box	THHN/THWN wire #3.5mm <sup>2</sup>			4,380.00		

Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
<b>B. REPAIR OF BSU ENTREP</b>						<b>P 4,050.00</b>		
55	22	pc/s	Non skid stair Tiles 0.30mx0.30m			2,200.00		
56	1	bag/s	Tile Adhesive			350.00		
57	1	gal	Powerbond, Acrylic Flooring Adhesive			1,000.00		
58	1	pc/s	Tile cutting disk 4" ⌀			500.00		
<b>C. REPAIR, PAINT AND REPLACEMENT OF CEILING BOARD, CEILING JOINT AND STOCK ROOM OF DENTAL CLINIC</b>						<b>P 115,921.00</b>		
59	25	pc/s	Lumber imported pinewood 2"x3"x12' S4S			11,700.00		
60	17	pc/s	Lumber imported pinewood 2"x3"x10' S4S			6,630.00		
61	17	pc/s	Lumber imported pinewood 2"x3"x8' S4S			5,304.00		
62	38	pc/s	Lumber imported pinewood 2"x2"x12' S4S			11,856.00		
63	4	pc/s	Lumber imported pinewood 2"x6"x12' S4S			3,744.00		
64	25	pc/s	Lumber imported pinewood 2"x2"x10' S4S			6,500.00		
65	18	pc/s	Marine Plywood 1/4"x4'x8'			9,900.00		
66	2	gal.	Paint Flatwall enamel			1,700.00		
67	4	gal.	QDE White			3,920.00		
68	2	pc/s	Paint roller brush with handle and paint pan 7"			650.00		
69	2	pc/s	Paint Brush 2"			140.00		
70	2	gal.	Paint thinner			860.00		
71	2	meter	Floor sanding paper #100			560.00		
72	35	pc/s	Perforated PVC (white) 8.5mmx250mmx310mm			14,805.00		
73	8	pc/s	Wall Angle (clip) 1cmx3cmx 310m			912.00		
74	3	pc/s	Metal cutting disc 4" dia.			150.00		
75	16	pc/s	Cabinet puller antique type 4"			1,040.00		
76	1	pc/s	Round bar plain 10mm diam.x6.0m			330.00		
77	14	box	Metal Screw (flat head philip type) for PVC Ceiling board (100 pc/box)			1,302.00		
78	2	pc/s	Padlock 2" (50mm)			500.00		
79	14	pc/s	Pre-painted green (#26) 32"x12' CGI			19,964.00		
80	3	kg/s	Tiwsted umbrella nail 2"			360.00		
81	2	pc/s	G.I. Pipe (sched.40) 3"x6.0m			8,590.00		
82	3	kg/s	Welding rod E6013 3.2 mm			654.00		
83	2	bag/s	Portland Cement			600.00		
84	5	pc/s	Lumber (fascia Board) 1"x10"x10' S4S			3,250.00		
<b>D. MATERIALS FOR THE FABRICATION OF PLATFORM</b>						<b>P 84,344.00</b>		
85	9	pc/s	Marine Plywood 3/4"x4'x8'			16,200.00		
86	50	pc/s	Lumber (Imported Pinewood) 2"x2"x8'			10,500.00		

Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
87	42	pc/s	Square Tube (steel) 3/16"x2"x2"x20'			36,960.00		
88	7	pc/s	Angle Bar 3/16"x2"x2"x20'			4,361.00		
89	40	pc/s	Machine Bolts (with lock washers and nuts) 12mm Øx4"			2,000.00		
90	2	gal	Red Oxide Metal Primer			1,290.00		
91	4	gal	QDE Black			3,580.00		
92	2	gal	Paint thinner			860.00		
93	3	pc/s	Paint Brush 2"			210.00		
94	4	pc/s	Metal drill bit 12mm Ø			480.00		
95	2	gal	Paint Flatwall enamel			1,700.00		
96	1	pc/s	Paint roller brush 7" with handle and paint pan			325.00		
97	9	pc/s	Wood glue 500 grms.			2,700.00		
98	11	kg/s	Welding rod E6013 3.2 mm thick			2,398.00		
99	3	pc/s	Grinding disc 4" Ø			780.00		
<b>E. REPAIR FOR THE EXTENSION RECORD OF MEDICAL</b>						<b>₱ 91,512.00</b>		
100	18	pcs	Marine Plywood 1/2" x 4'x8'			21,600.00		
101	4	pcs	Lumber S4S 2" x4" x 8' Imported Pinewood			2,000.00		
102	4	pcs	Lumber S4S2"x8"x 8'Imported Pinewood			2,680.00		
103	26	pcs	Lumber S4S 2" x3" x12' Imported Pinewood			15,600.00		
104	11	pcs	Lumber S4S2" x 2"x8' Imported Pinewood			3,300.00		
105	2	kgs	CWN 1 1/2"			190.00		
106	2	pcs	Marine Plywood 3/4" x4'x8'			3,600.00		
107	10	pcs	Lumber S4S 2" x2" x8'			3,080.00		
108	3	pcs	Lumber S4S 2" x 4"x8'			1,650.00		
109	3	pcs	Lumber S4S 2" x6"x8'			2,700.00		
110	6	gallons	Paint Flat Latex White			4,356.00		
111	8	gallons	Paint Bone Ivory semi-gloss			6,644.00		
112	6	pcs	Paint Brush 4"			504.00		
113	4	pcs	Paint Roller with Handle and pan 9"			1,584.00		
114	4	pcs	Paint Roller Foam 9"			352.00		
115	1	set	Analok Aluminum Framed Door with 6mm thick glass, 2.15mx1.6m			21,672.00		
<b>F. MATERIALS FOR FABRICATED WOODEN BLOOD</b>						<b>₱ 20,091.76</b>		
116	2	pairs	Double Action Spring Hinges stainless steel			1,232.00		
117	6	pcs	Lumber 2"X2"X10' S4S			1,560.00		
118	5	pcs	Lumber 1"X2"X10' S4S			850.00		
119	3	pcs	Lumber 2"X3"X8' S4S			792.00		
120	10	pcs	Lumber moulding 1"X1"X10' S4S			1,500.00		
121	2	pcs	Lumber 2"X3"X12' S4S			936.00		



Item no.	Qty	Unit	Item Description	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
122	2	pcs	Lumber s4s 1"X6"X10'			780.00		
123	4	pcs	Lumber S4S 2"X2"X12'			1,248.00		
124	1	pc	Lumber 1"X16"x20' S4S			681.18		
125	1	pc	Lumber 1"X18"x20' S4S			700.00		
126	1	pc	Lumber 1"X10x22' S4S			850.58		
127	4	pc	Wood Glue-Stikwel 500g.			1,200.00		
128	4	m	Floor Sanding Paper #100			1,120.00		
129	1	pc	Paint Brush 2"			70.00		
130	2	pc	Paint Brush 3"			160.00		
131	2	pcs	Marine Plywood 1/4" x4'x8'			1,100.00		
132	2	pcs	Marine Plywood 3/4" x4'x8'			3,200.00		
133	3	kgs	Finishing nail 2"			396.00		
134	1/2	kgs	Finishing nail 1 1/2"			66.00		
135	6	lit.	Polyurethane Varnish			1,650.00		
<b>GRAND TOTAL</b>						<b>₱ 975,953.76</b>		

**Counter offers:**

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

*\* Not a ground for disqualification for failure to indicate but required as a condition for award.*



Republic of the Philippines  
*Benguet State University*  
La Trinidad, 2601, Benguet Province  
Tel/Fax No. (074) 661-1839



## **Bids and Awards Committee**

### **INVITATION TO SUBMIT QUOTATION**

The Benguet State University (BSU), through the Bids and Awards Committee (BAC), will undertake a Negotiated Procurement- Two Failed Biddings for the Project:

<b>Request for Quotation (RFQ) Number</b>	<b>Project</b>	<b>Approved Budget</b>	<b>Source of Fund</b>
2024-1388	Procurement of Various Construction and Electrical Materials	Php. 975,953.76	IGI

#### **REQUIREMENTS:**

1. Valid PhilGeps Registration - Platinum Membership (all pages) kindly attached updated permits/licenses;
2. Notarized Omnibus Sworn Statement
3. Computation of Net Financial Contracting Capacity (NFCC); or Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation
4. Request for Quotations- Indicate brand & model of the offer (if applicable)
5. Detailed Descriptions/ Brochures of the items- Optional (Highly encouraged)
6. Other supporting documents (e.g. accreditations, exclusive distributorship and others)

#### **SCHEDULE:**

##### **A. Issuance of Request of Quotation:**

Interested bidders can get a copy of the Quotation documents starting **October 14, 2024** during office hours at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University, La Trinidad, Benguet or may be downloaded from the [PhilGeps.gov.ph](http://PhilGeps.gov.ph).

##### **B. Deadline for Submission and Opening of Quotations**

Submission of Quotations along with eligibility and technical documents is on or before **October 22, 2024 at 1:30 PM** at the Procurement Management Office (PMO), 1<sup>st</sup> Floor, Administration Building, Benguet State University (BSU), La Trinidad, Benguet. Submission may be submitted manually, or through email at [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph).

The **Opening of Quotations** will be on **October 22, 2024 at 2:00 PM** at the, RDC Hall, 2<sup>nd</sup> Floor, Administration Building, Benguet State University (BSU), La Trinidad, Benguet.

**TERMS AND CONDITIONS:**

- a) Bidders shall provide correct and accurate information required in the Price Quotation Form;
- b) Price Quotation must be valid for a period of Sixty (60) calendar days from the date of submission;
- c) Award of contract shall be made to the quotation which complies with the technical specification/ requirement and other terms and conditions stated in the price quotation form;
- d) Quotations exceeding the Approved Budget for the Contract shall be rejected;
- e) The items shall be delivered within Fifteen (15) calendar days from receipt of purchase order.
- f) Liquidated damages equivalent to one tenth of one percent (1/10 of 1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. BSU shall rescind the contract once the cumulative amount of the contract exceeded ten percent (10%) of the total contract price, without prejudice to other courses of action and remedies open to it.

For further information or clarification, please refer to:

*BAC Secretariat*

*Procurement Management Office (PMO)*

*1<sup>st</sup> Floor Administration Building,*

*Benguet State University,*

*La Trinidad, Benguet*

*Email: [procurement@bsu.edu.ph](mailto:procurement@bsu.edu.ph)*

*Tel. Fax/No. 661-1839/ CP No. 09506032749*

SGD

**SAMUEL S. POLIDEN**

Chairperson

Bids and Awards Committee (Goods)

Project Identification No. \_\_\_\_\_  
Project Title: \_\_\_\_\_  
ABC of the Project/Lot/Item to be Bid: \_\_\_\_\_

**CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)**  
**(Please show computation)**

This is to certify that our Net Financial Contracting Capacity (NFCC) in Philippine Pesos \_\_\_\_\_ (₱ \_\_\_\_\_) is at least equal to the total ceiling price of the goods/services/works we are bidding. The amount is computed as follows:

$$\text{NFCC} = (\text{CA} - \text{CL}) (15) - \text{C}$$

Where:

CA = Current Assets

CL = Current Liabilities

C = value of all outstanding or uncompleted portions of contracts/projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract of the bid.

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Company Authorized Representative)

NAME:

DESIGNATION:

**Note: Kindly attach supporting documents**



## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES            )  
CITY/MUNICIPALITY OF \_\_\_\_\_    ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;*

*[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];*

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or

the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a) Carefully examining all of the Bidding Documents;
  - b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]